

## Application for Grants

*If any item is not applicable to the request, the applicant should enter "not applicable".*

### **I. Certification – Please attach immediately after cover page**

#### **1. Certificate of Good Standing (If the Applicant is an Organization)**

If the applicant is an organization, the applicant shall submit one (1) copy of a certificate of good standing from the Director of Commerce and Consumer Affairs that is dated no earlier than December 1, 2022.

See attached

#### **2. Declaration Statement**

The applicant shall submit a declaration statement affirming its compliance with [Section 42F-103, Hawaii Revised Statutes](#).

See attached

#### **3. Public Purpose**

The applicant shall specify whether the grant will be used for a public purpose pursuant to [Section 42F-102, Hawaii Revised Statutes](#).

Grant will be used for public purpose of addressing state priorities of agriculture and food sovereignty, of helping provide affordable housing, especially for native Hawaiians, and of fulfilling the State of Hawaii's fiduciary responsibility to implement effectively the 1921 Hawaiian Homes Commission Act federal trust.

### **II. Background and Summary**

This section shall clearly and concisely summarize and highlight the contents of the request in such a way as to provide the State Legislature with a broad understanding of the request. Please include the following:

1. A brief description of the applicant's background; - see attached
2. The goals and objectives related to the request; - see attached
3. The public purpose and need to be served; - see attached
4. Describe the target population to be served; and – see attached
5. Describe the geographic coverage. – see attached

**III. Service Summary and Outcomes – see attached**

The Service Summary shall include a detailed discussion of the applicant’s approach to the request. The applicant shall clearly and concisely specify the results, outcomes, and measures of effectiveness from this request. The applicant shall:

1. Describe the scope of work, tasks and responsibilities.
2. Provide a projected annual timeline for accomplishing the results or outcomes of the service;
3. Describe its quality assurance and evaluation plans for the request. Specify how the applicant plans to monitor, evaluate, and improve their results; and
4. List the measure(s) of effectiveness that will be reported to the State agency through which grant funds are appropriated (the expending agency). The measure(s) will provide a standard and objective way for the State to assess the program's achievement or accomplishment. Please note that if the level of appropriation differs from the amount included in this application that the measure(s) of effectiveness will need to be updated and transmitted to the expending agency.

**IV. Financial - see attached**

**Budget**

1. The applicant shall submit a budget utilizing the enclosed budget forms as applicable, to detail the cost of the request.
  - a. Budget request by source of funds (Link) – see attached
  - b. Personnel salaries and wages (Link) – see attached
  - c. Equipment and motor vehicles (Link) – see attached
  - d. Capital project details (Link) – N/A
  - e. Government contracts, grants, and grants in aid (Link) – see attached
2. The applicant shall provide its anticipated quarterly funding requests for the fiscal year 2024. – see attached

Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total Grant
50,000	50,000	35,000	15,000	150,000

3. The applicant shall provide a listing of all other sources of funding that they are seeking for fiscal year 2024. – **see attached**
4. The applicant shall provide a listing of all state and federal tax credits it has been granted within the prior three years. Additionally, the applicant shall provide a listing of all state and federal tax credits they have applied for or anticipate applying for pertaining to any capital project, if applicable. – **N/A**
5. The applicant shall provide a listing of all federal, state, and county government contracts, grants, and grants in aid it has been granted within the prior three years and will be receiving for fiscal year 2024 for program funding. – **see attached**
6. The applicant shall provide the balance of its unrestricted current assets as of December 31, 2022. – **see attached**

## **V. Experience and Capability**

### **1. Necessary Skills and Experience – **see attached****

The applicant shall demonstrate that it has the necessary skills, abilities, knowledge of, and experience relating to the request. State your experience and appropriateness for providing the service proposed in this application. The applicant shall also provide a listing of verifiable experience of related projects or contracts for the most recent three years that are pertinent to the request.

### **2. Facilities – **see attached****

The applicant shall provide a description of its facilities and demonstrate its adequacy in relation to the request. If facilities are not presently available, describe plans to secure facilities.

## **VI. Personnel: Project Organization and Staffing**

### **1. Proposed Staffing, Staff Qualifications, Supervision and Training – **see attached****

The applicant shall describe the proposed staffing pattern and proposed service capacity appropriate for the viability of the request. The applicant shall provide the qualifications and experience of personnel for the request and shall describe its ability to supervise, train and provide administrative direction relative to the request.

**2. Organization Chart – see attached**

The applicant shall illustrate the position of each staff and line of responsibility/supervision. If the request is part of a large, multi-purpose organization, include an organization chart that illustrates the placement of this request.

**3. Compensation – see attached**

The applicant shall provide an annual salary range paid by the applicant to the three highest paid officers, directors, or employees of the organization by position title, not employee name.

**VII. Other**

**1. Litigation – N/A**

The applicant shall disclose any pending litigation to which they are a party, including the disclosure of any outstanding judgement. If applicable, please explain.

**2. Licensure or Accreditation – N/A**

The applicant shall specify any special qualifications, including but not limited to licensure or accreditation that the applicant possesses relevant to this request.

**3. Private Educational Institutions – N/A**

The applicant shall specify whether the grant will be used to support or benefit a sectarian or non-sectarian private educational institution. Please see [Article X, Section 1, of the State Constitution](#) for the relevance of this question.

**4. Future Sustainability Plan – see attached**

The applicant shall provide a plan for sustaining after fiscal year 2023-24 the activity funded by the grant if the grant of this application is:

- (a) Received by the applicant for fiscal year 2023-24, but
- (b) Not received by the applicant thereafter.

## Application Submittal Checklist

*The following items are required for submittal of the grant application. Please verify and check off that the items have been included in the application packet.*

- 1) Certificate of Good Standing (If the Applicant is an Organization)
- 2) Declaration Statement
- 3) Verify that grant shall be used for a public purpose
- 4) Background and Summary
- 5) Service Summary and Outcomes
- 6) Budget
  - a) Budget request by source of funds ([Link](#))
  - b) Personnel salaries and wages ([Link](#))
  - c) Equipment and motor vehicles ([Link](#))
  - d) Capital project details ([Link](#))
  - e) Government contracts, grants, and grants in aid ([Link](#))
- 7) Experience and Capability
- 8) Personnel: Project Organization and Staffing



AUTHORIZED SIGNATURE

Kekoa Enomoto, Chairperson/BOD

PRINT NAME AND TITLE

1/19/2023

DATE



## Department of Commerce and Consumer Affairs

### CERTIFICATE OF GOOD STANDING

I, the undersigned Director of Commerce and Consumer Affairs of the State of Hawaii, do hereby certify that

PA'UPENA COMMUNITY DEVELOPMENT, INC.

was incorporated under the laws of Hawaii on 11/29/2016 ; that it is an existing nonprofit corporation; and that, as far as the records of this Department reveal, has complied with all of the provisions of the Hawaii Nonprofit Corporations Act, regulating domestic nonprofit corporations.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Department of Commerce and Consumer Affairs, at Honolulu, Hawaii.

Dated: January 18, 2023

Director of Commerce and Consumer Affairs





## Pa`upena Community Development Inc.

96 Ahulua Street, Kula, Maui, Hawai'i 96790

Telephone/Text: (808) 276-2713

Email: paupena.kekoa@gmail.com

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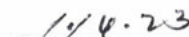
### DECLARATION STATEMENT

Pa`upena Community Development Inc. affirms its compliance with Hawai'i Revised Statutes §42F-103, as follows:

- (a) Grants and subsidies shall be awarded only to individuals who, and organizations that:
- (1) Are licensed or accredited, in accordance with federal, state, or county statutes, rules, or ordinances, to conduct the activities or provide the services for which a grant or subsidy is awarded;
  - (2) Comply with all applicable federal and state laws prohibiting discrimination against any person on the basis of race, color, national origin, religion, creed, sex, age, sexual orientation, or disability;
  - (3) Agree not to use state funds for entertainment or lobbying activities; and
  - (4) Allow the state agency to which funds for the grant or subsidy were appropriated for expenditure, legislative committees and their staff, and the auditor full access to their records, reports, files, and other related documents and information for purposes of monitoring, measuring the effectiveness, and ensuring the proper expenditure of the grant or subsidy.
- (b) In addition, a grant or subsidy may be made to an organization only if the organization:
- (1) Is incorporated under the laws of the State; and
  - (2) Has bylaws or policies that describe the manner in which the activities or services for which a grant or subsidy is awarded shall be conducted or provided.
- (c) Further, a grant or subsidy may be awarded to a nonprofit organization only if the organization:
- (1) Has been determined and designated to be a nonprofit organization by the Internal Revenue Service; and
  - (2) Has a governing board whose members have no material conflict of interest and serve without compensation.
- (d) If a grant or subsidy is used by an organization for the acquisition of land, when the organization discontinues the activities or services on the land acquired for which the grant or subsidy was awarded and disposes of the land in fee simple or by lease, the organization shall negotiate with the expending agency for a lump sum or installment repayment to the State of the amount of the grant or subsidy used for the acquisition of the land. This restriction shall be registered, recorded, and indexed in the bureau of conveyances or with the assistant registrar of the land court as an encumbrance on the property. Amounts received from the repayment of a grant or subsidy under this subsection shall be deposited into the general fund.

The undersigned authorized representative certifies that this statement is true and correct to the best of her ability.

  
Kekoa Enomoto, Chairwoman of the board

  
(date)

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*Pa`upena Community Development's vision is to fulfill Prince Kuhio's century-old dream for native Hawaiians to reconnect with Waiohuli ahupua`a in thriving agricultural and pastoral communities, and to share this paradigm throughout the pae`aina.*







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### BACKGROUND AND SUMMARY

Pa`upena Community Development Inc. ([www.paupena.org](http://www.paupena.org)) is a 7-year-old, Maui-based IRS 501(c)(3) nonprofit beneficiary organization under the auspices of the 1921 Hawaiian Homes Commission Act federal trust. Pa`upena's mission is to provide training, resources, and advocacy to empower fellow Hawaiian Homes trust beneficiaries to build homes and self-sufficient communities. The organization has implemented two each DHHL and First Nations Development Institute grants; partnered to provide aquaponics systems to 11 Upcountry homesteaders; operated the Office of Hawaiian Affairs-funded Project MAHI`AI e-commerce platform serving native farmers and ranchers, and organized tours of a multigenerational Makena farm, and regenerative farms in Launiupoko and `Olowalu. Pa`upena principals also helped found six Maui beneficiary organizations: Waiohuli Undivided Interest Lessees Association in Upcountry; Wakiu Community Development Corporation in Hana; Kahikinui Hawaiian Homestead Association on the southwest flank of Haleakala; Pu`unani Hawaiian Homestead Association in Waikapu; Waiehu Kou Hawaiian Homesteads Association in Wailuku, and Honokowai Hawaiian Homestead Association in Lahaina.

A small but muscular organization, Pa`upena seeks to maximize its potential in reaping significant benefits for Maui County Hawaiian Homes beneficiaries. The goals and objectives related to the request for GIA-supported administration & operations include (1) to host 12 monthly planning/design sessions for a beneficiary-driven homelands development of 1,200 1-acre agricultural home lots, (2) to train five or more `opio (youth) in a workforce-development program involving trout/watercress aquaponics, (3) to provide one or more fiscal sponsorships for Maui County beneficiary organizations seeking grants, and (4) to present a five-part in-person/Zoom puwalu (conference) series on homelands programs and advancements. Besides 1,200 ag lots, the beneficiary-envisioned homelands development on 4,907 currently fallow acres also might feature a Kula-to-Kihei road, an indigenous university campus, a 100-acre solar farm and a retail/cultural complex.

The public purpose and need to be served involves (1) addressing state priorities of agriculture and food sovereignty, to address that Hawai`i imports some 90 percent of its food products; (2) providing affordable housing, especially for native Hawaiians, to mitigate a housing crisis in which Maui's median home-sales price is \$1.09 million, and (3) fulfilling the State of Hawai`i's fiduciary responsibility to implement effectively the 1921 Hawaiian Homes Commission Act federal trust, to overcome a waitlist of 46,281 homestead applications from those with 50 percent Hawaiian blood quantum.

The target population to be served encompasses 13,778 Hawaiian Homes beneficiaries, including 11,496 waitlisters for 4,831 residential, 5,830 agricultural and 835 pastoral homestead awards on three islands.

The geographic coverage is the County of Maui's tri-isle group of Maui, Molokai and Lana`i.

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### SERVICE SUMMARY AND OUTCOMES

#### 1 – Describe the scope of work, tasks, and responsibilities

Executive Director - shall schedule monthly in-person or Zoom meetings to plan, design and execute the projects. Document attendance/discussion results, implement curriculum, mentor participants, provide reports for Grants. Coordinate 5-part puwalu (conference) series, plan and arrange with help from the Pa`upena Board of Directors and volunteers. Fiscal sponsorships for Maui County Beneficiaries/organizations. Organize Mid Series small-group evaluation discussions, create and provide assessment forms after each session.

PR/Marketing – During the 1<sup>st</sup> quarter, press release to explain the program and invite participants and volunteers to participate in the various projects or conference series.

2<sup>nd</sup> quarter – Update website and social media with news and updates on projects. Assist with planning and implementation of 5-part series.

Project Coordinator – Work with owner of Farm that currently raises Rainbow Trout and Watercress using Aquaponics and create a smaller model of operation to be implemented on DHHL Agricultural land for training and implementation purposes.

Create curriculum and timeline to educate `Opia (youth) in Rainbow Trout/Watercress aquaponics systems. Assist with 5-part puwalu series.

#### 2 –

1<sup>st</sup> quarter through the 4<sup>th</sup> quarter– Zoom or in person sessions to plan/design a homestead development.

2<sup>nd</sup> quarter – through the 4<sup>th</sup> quarter – Prepare and implement curriculum of Rainbow Trout/Watercress aquaponics program.

3<sup>rd</sup> quarter – Fiscal sponsorships for Maui County beneficiaries/organizations program to supplement Pa`upena's income.

4<sup>th</sup> quarter – Monthly reports on the performance of each project and monthly sessions, final report preparation, student quarterly assessment forms and/or small group evaluations discussions to monitor progress, and hopefully have 1 or more fiscal sponsorships implemented.

3 – Quality assurance and evaluation plans include monthly assessment forms for all participants of each project. The monthly assessment forms will determine any changes and curriculum that need to be amended.

#### 4 – Total number of participants at beginning of project/program:

Conference series goal to start at 12 participants and ending with at least 60

`Opio project on Aquaponics, goal is to start with 3 youth and end with at least 12

Fiscal sponsorships to end the fiscal year with at least 1 grant application as Pa`upena being the fiscal sponsor for the Molokai DHHL beneficiaries that total's 1,867 individuals.


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## BUDGET REQUEST BY SOURCE OF FUNDS

Period: July 1, 2023 to June 30, 2024

Applicant: Pa'upena Community Development Inc.

BUDGET CATEGORIES	Total State Funds Requested (a)	Total Federal Funds Requested (b)	Total County Funds Requested (c)	Total Private/Other Funds Requested (d)
<b>A. PERSONNEL COST</b>				
1. Salaries	115,000			
2. Payroll Taxes & Assessments				
3. Fringe Benefits				
<b>TOTAL PERSONNEL COST</b>	<b>115,000</b>			
<b>B. OTHER CURRENT EXPENSES</b>				
1. Airfare, Inter Island	1,500			
2. Insurance				
3. Lease/Rental of Equipment	13,000			
4. Lease/Rental of Space	14,400			
5. Staff Training				
6. Supplies	5,600			
7. Telecommunication	500			
8. Utilities				
9				
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11				
12				
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17				
18				
19				
20				
<b>TOTAL OTHER CURRENT EXPENSES</b>	<b>35,000</b>			
<b>C. EQUIPMENT PURCHASES</b>				
<b>D. MOTOR VEHICLE PURCHASES</b>				
<b>E. CAPITAL</b>				
<b>TOTAL (A+B+C+D+E)</b>	<b>150,000</b>			
<b>SOURCES OF FUNDING</b>		Budget Prepared By:		
(a) Total State Funds Requested		Kekoa Enomoto	808-276-2713	
(b) Total Federal Funds Requested		Name (Please type or print)	Phone	
(c) Total County Funds Requested			1-19-23	
(d) Total Private/Other Funds Requested		Signature of Authorized Official	Date	
<b>TOTAL BUDGET</b>		Kekoa Enomoto, Chairperson BOD Name and Title (Please type or print)		

## BUDGET JUSTIFICATION - PERSONNEL SALARIES AND WAGES

Period: July 1, 2023 to June 30, 2024

Applicant: Pa'upena Community Development Inc.

POSITION TITLE	FULL TIME EQUIVALENT	ANNUAL SALARY A	% OF TIME ALLOCATED TO GRANT REQUEST B	TOTAL STATE FUNDS REQUESTED (A x B)
Executive Director	Full Time	\$65,000.00	100.00%	\$ 65,000.00
Accountant	Part Time	\$35,000.00	100.00%	\$ 35,000.00
Project (Sub contract) instructor	Part Time	\$10,000.00	100.00%	\$ 10,000.00
				\$ -
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				\$ -
<b>TOTAL:</b>				<b>110,000.00</b>
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Pa'upena Community Development Inc.

1 of 2

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Desk	2.00	\$600.00	\$ 1,200.00	1200
Chairs	4	\$200.00	\$ 800.00	800
Shelves	2	\$400.00	\$ 800.00	800
Copy Machine	1	\$1,440.00	\$ 1,440.00	1440
Laptops	2	\$2,000.00	\$ 4,000.00	4000
<b>TOTAL:</b>	11		<b>\$ 8,240.00</b>	<b>8,240</b>
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

## BUDGET JUSTIFICATION - EQUIPMENT AND MOTOR VEHICLES

Period: July 1, 2023 to June 30, 2024

Applicant: Pa'upena Community Development Inc

2 of 2

DESCRIPTION EQUIPMENT	NO. OF ITEMS	COST PER ITEM	TOTAL COST	TOTAL BUDGETED
Lamps	2.00	\$100.00	\$ 200.00	200
Aquaponic's equipment (fish tanks, growing beds, filter system)	12 months	\$380.00	\$ 4,560.00	4560
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>	<b>2</b>		<b>\$ 4,760.00</b>	<b>4,760</b>
<b>JUSTIFICATION/COMMENTS:</b>				

DESCRIPTION OF MOTOR VEHICLE	NO. OF VEHICLES	COST PER VEHICLE	TOTAL COST	TOTAL BUDGETED
			\$ -	
			\$ -	
			\$ -	
			\$ -	
			\$ -	
<b>TOTAL:</b>				
<b>JUSTIFICATION/COMMENTS:</b>				

**GOVERNMENT CONTRACTS, GRANTS, AND / OR GRANTS IN AID**

Applicant: Pa`upena Community Development Inc.

Contracts Total: \$ 577,000.00

	<b>CONTRACT DESCRIPTION</b>	<b>EFFECTIVE DATES</b>	<b>AGENCY</b>	<b>GOVERNMENT ENTITY (U.S./State/Hawaii/ Honolulu/ Kauai/ Maui County)</b>	<b>CONTRACT VALUE</b>
1	Office of Economic Development	FY2024	OED	Maui County	\$ 150,000.00
2	Federal Administration for Native Americans	FY2024	ANA	U.S.	\$ 95,000.00
3	US Department of Agriculture	FY2024	USDA	U.S.	\$ 125,000.00
4	Department of Hawaiian Home Lands	FY2023	DHHL	State	\$ 5,000.00
5	Office of Hawaiian Affairs	FY2023	OHA	State	\$ 58,000.00
7	Office of Economic Development	FY2022	OED	Maui County	\$ 44,750.00
8	Office of Economic Development	FY2021	OED	Maui County	\$ 49,250.00
9	Housing and Urban Development	FY2020 21	HUD	U.S.	\$ 50,000.00
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### FINANCIAL

#### BUDGET

##### Item 2

Pa`upena CDC's anticipated quarterly funding requests for the fiscal year 2024 are, as follows:

Quarter 1 — \$ 50,000

Quarter 2 — \$ 50,000

Quarter 3 — \$ 35,000

Quarter 4 — \$ 15,000

Total Grant — \$150,000

Pa`upena CDC has not applied, nor does it anticipate applying, for state and federal tax credits.

##### Item 3

A listing of all other sources of funding that Pa`upena Community Development Inc. may seek for fiscal year 2024 includes, as follows:

- . First Nations Development Institute — \$20,000.
- . Maui Economic Opportunity, or MEO — \$25,000.
- . Healy Foundation — \$50,000
- . County of Maui Office of Economic Development, or OED — \$125,000.
- . federal Administration for Native Americans, or ANA — \$95,000.
- . USDA — \$125,000.

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### Experience and Capability

Regarding appropriate skills, abilities, knowledge, and experience, a 2020-22 list of pertinent, verifiable projects (paralleling the goals/objectives stated in this application) includes, as follows:

- Pa`upena's two-year Maui Homelands Project that held workshops, small-group discussions, and community talk-story sessions, to implement a Maui community-assessment survey funded by an Enterprise Community Partners/HUD grant (initiative parallels the proposed planning/design sessions for a beneficiary-envisioned homestead development).

- Pa`upena recruited 11 homestead families to join, and Pa`upena principals participated in, the six-month Ho`olu`u MALAMA backyard-aquaponics program (effort parallels `opio workforce development in trout/watercress-cultivating aquaponics).

- Pa`upena served as fiscal sponsor for the proposed 2021 Project HO`OULU — involving three Molokai homelands entities, including Ho`olehua Homestead Farmers Association — to give Friendly Isle homesteaders the equipment to clear, grade and till for successful crop production (aligns with fiscal sponsorship of Maui County beneficiary organizations).

- A 10-part Maui Centennial Puwalu series marked the 100<sup>th</sup> anniversary of the 1921 Hawaiian Homes Commission Act providing the Hawaiian homestead program. The course (that parallels the proposed in-person/Zoom puwalu series about homelands programs/advancements) included, as follows:

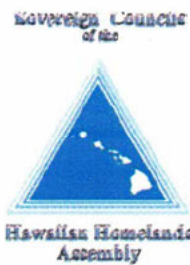
- > Maui County Councilwoman Tamara Paltin and staff aide Christie Keli`ikoa presented on Honokowai homestead lands in the context of West Maui housing needs; DHHL planner Julie-Ann Moanike`ala Cachola showed maps of all 31,000 Maui homelands acres, and scholar Jeison Lokela Manaois examined the congressional hearings that advanced 1921 passage of the Hawaiian Homes Commission Act — all on 8/28/20.

- > Kealapono Sterling discussed "Capital Success," while Lehua Enomoto addressed "Diversity, Equity and Inclusion in Hawaiian Homesteading" 5/22/21.

- > The Rev. Hanalei Colleado of Ho`omana Farm; kumu hula Kilihune Ka`aihue of Waiehu Kou Hawaiian Homesteads Association; contractor Kahanu Noa of Na Koa Development; Bobby Pahia of Hawai`i Taro Farm LLC, and water expert Jonathan Scheuer were presenters 6/12/21.

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### NECESSARY SKILL AND EXPERIENCE

With regard to advocacy to repatriate trust lands to Hawaiian Homes beneficiaries and also to the necessary skills, abilities, knowledge of, and experience relating to the GIA request, three years of Pa`upena advocacy culminated when DHHL awarded to the CDC a Right of Entry to 127 acres of Upcountry trust lands. During the three years of advocacy, Pa'upena presented Power Point presentations at Hawaiian Homes Commission meetings and mentored and flew waitlist beneficiaries to testify at Oahu commission meetings.

In the context of a community-needs assessment to create a housing related database and concerning experience and appropriateness for providing the service proposed in this GIA application, Pa'upena has produced and distributed surveys. The CDC passed out the housing, farming and/or ranching related surveys after the above mentioned lectures, workshops and conferences plus at organizational meetings and homestead events, where the CDC hosted a vendor and/or informational booth.

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### Facilities

Existing request-related facilities include Keokea homestead's 69-acre community-use parcel, and Pa`upena's 127-acre Keokea/Waiohuli homelands tract used for farming/ranching training. Either site would be adequate for the `opio workforce-development program involving trout/watercress aquaponics.

Plans to secure additional facilities involve reserving Office of Hawaiian Affairs community-meeting space in Wailuku, and possibly renting office space in Lili`uokalani Trust's Upcountry facility at Pukalani. At the latter rented office, Pa`upena would perform outreach; manage fiscal sponsorship of Maui County beneficiary organizations; operate the Project MAHI`AI e-commerce platform serving native farmers and ranchers, and author advocacy. The OHA site would be ideal to host planning/design sessions for a beneficiary-driven homelands development, and to conduct in-person and Zoom puwalu sessions on homelands programs and advancements.

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Cellphone/Text: (808) 276-2713

Email: paupena.kekoa@gmail.com

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### **Personnel: Project Organization and Staffing**

Pa`upena's proposed staffing pattern includes a full-time executive director and a part-time accountant and/or CPA. The proposed service capacity appropriate for the viability of the request includes building into the budgets of the grant applications, the salaries of the respective project directors.

Regarding the qualifications and experience of personnel for the request, Emma Yap serves as Pa`upena's current part-time paid executive director/treasurer and is the nonprofit's former vice chairwoman of the board/director. She is an award-winning full-time insurance saleswoman and a next-generation leader in Maui's Native Hawaiian community. As the former charter president of the Waiohuli Undivided Interest Lessees Association, Emma ushered in the fledgling organization's bylaws; advocated before the Hawaiian Homes Commission and helped organize homelands hikes and picnics. She is a current director/membership coordinator of the Waiohuli Hawaiian Homesteaders Association Inc. and a wife and mother of three, including a 1-year-old son.

Concerning the ability to supervise, train and provide administrative direction relative to the project, Pa`upena holds Zoom update sessions two or three mornings weekly, when board members, staffers, project managers and sometimes grant writers review and evaluate aged items, and conceptualize future projects and activities. These hourlong sessions that started three years ago have contributed greatly to the nonprofit's consistent performance.

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*Pa`upena Community Development's vision is to fulfill Prince Kuhio's century-old dream for native Hawaiians to reconnect with Waiohuli ahupua`a in thriving agricultural and pastoral communities, and to share this paradigm throughout the pae`aina.*



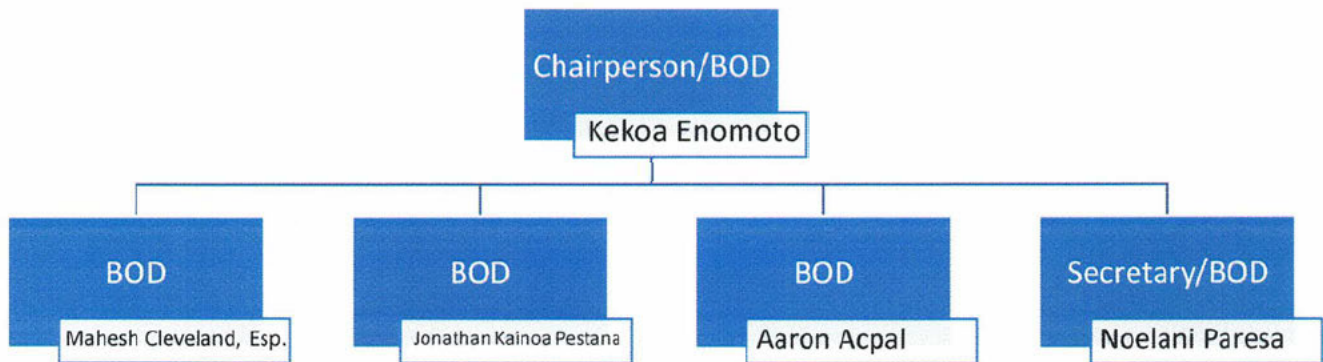
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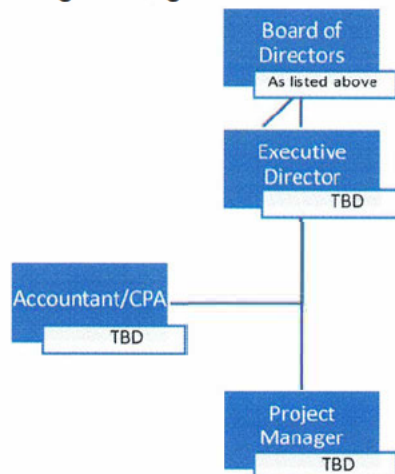
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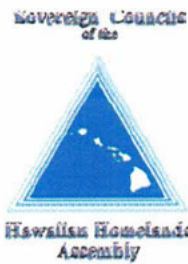
## Pa`upena Community Development Inc. Organizational Chart as of 1/16/2023



## Program Organizational Chart



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### Personnel: Project Organization and Staffing Compensation

Pa`upena has paid in previous projects the following: to the organization's three highest-paid officers, directors or employees on an annual basis, as follows:

- . Project manager — \$46,800.
- . E-commerce platform designer — \$16,000.
- . Executive director (part time) — \$5,000.

#### Other

- 1 – Litigation N/A
- 2 Licensure or Accreditation N/A
- 3 Private Education Institutions N/A
- 4 Future Sustainable Plan

The plans for sustaining after fiscal year 2023-24 the activity funded by the grant, if the grant of this application is:

- . Received by the applicant for fiscal year 2023-24:

The Pa`upena board tries to maintain a bank balance of at least \$130,000. The nonprofit's sustainability plans primarily are based on grant funding. However, Pa`upena recently entered discussions with organizers of a Native Hawaiians in Philanthropy group targeting this funding source's enormous, untapped potential for indigenous communities. Also, the nonprofit aims to generate funding via a Waiohuli/Keokea farmers market and through the 12 percent indirect fees charged when the entity serves as a fiscal sponsor.

- . Not received by the applicant thereafter:

Pa`upena may seek operations & administration funding from ANA, or the federal Administration for Native Americans, along with technical assistance from DHHL (Department of Hawaiian Home Lands) and First Nations Development Institute. In the context of its vision to initiate an unprecedented beneficiary-driven homestead development involving farming and ranching, Pa`upena anticipates USDA and other federal-funds infusion.

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